



Forest Stewardship Program Coordinator
Structured Resume Questions

Hello and thank you for your interest in a PSCD Forest Stewardship Program Coordinator position. As part of your application submission, we ask that you provide supplemental information about your experience and qualifications by answering the following five (5) Structured Resume questions. We ask that you limit your responses to no more than 500 words per question. Your answers will be used in combination with your resume, cover letter and qualifications and skill checklist to determine your eligibility for a position and to select applicants for interviews. Submit your Structured Resume responses along with your other application materials by October 2, 2020 to receive priority review. Applications will be accepted until the positions are filled, but priority will be given to those applicants whose materials are received by the priority deadline. Submit all application materials in PDF format.

(Limit 500 words per question)

1. Describe your work or other experience and training in developing forest management, forest stewardship, or similarly aligned natural resource programs. Include associated program elements that focused on landowner-based resource management. Describe other program development work you have led or supported if your experience is not in the field forest management / forest stewardship.
2. Describe your experience and training in conducting community engagement and priority audience marketing and outreach. Please include your experience using social media. If applicable, describe your engaging decision-makers (such as policy makers, Legislators, etc.) and key stakeholders (such as partner entities, community organizations, etc.) level of engagement with decision makers within communities and organizations
3. Briefly describe your formal forest management / forest stewardship coursework and training. Outside of coursework describe your experience collecting and analyzing forest management-related data, writing reports and plans, and preparing supporting documentation. If applicable, describe any experience preparing documentation to meet government standards (e.g., Forest Plan) and associated with statutory requirements (e.g., Environmental Impact Assessment, National Environmental Policy Assessment, and State Environmental Policy Assessment).

4. Describe your experience working with frontline communities, communities of color, and/or communities with diverse constituencies.

5. Which duty location(s) would you like to be considered for placement? (There are three duty location options, including Area 1 - Comprising the boundaries of Kitsap, Mason and Thurston conservation districts with a base office in Shelton WA; Area 2 - Comprising the boundaries of King and Pierce conservation districts with a base office in Renton WA; Comprising the boundaries of Snohomish and Island conservation districts (and potential expansion into Skagit CD) with a base office in Lake Stevens WA).